



Facility Rental Contract

NAME _____ PHONE _____

DATE OF FUNCTION _____

ROOM CHARGE: (These charges cover linens, dishes, labor for setting and breaking down.)

Non-Member:

All non-member parties must be paid for on the day of the function.

Dining Room – \$300 (over 100 people)
Dining Room – \$150 (under 100 people)
Dining Room & Formal Bar – \$400
Front Lounge or Formal Bar (over 30 people) – \$150
Front Lounge or Formal Bar (under 30 people) – \$75
Dining Room & Formal Bar (2 nights) – \$500
All three rooms – \$550

Member:

Dining Room – \$150
Front Lounge or Formal Bar – \$75
(The room charge for a member will be waived if food/liquor is served EXCEPT for wedding receptions and class reunions.)

Set-Up and Cleaning Fee: \$100 for all parties

All decorations must be taken down and carried out immediately after the function.

No staples will be allowed in the woodwork.

Charges will be based on 100% of the last count given. The last count needs to be turned in at least 48 hours prior to the function.

No alcohol can be brought in.

No food can be brought in other than cakes, mints and nuts.

No bird seed or rice.

Pampa Country Club will not be responsible for any accidents, mishaps or lost/stolen items.

No membership sharing (you must be a member to receive member rates, i.e. your personal party or your company).

Adult supervision will be required involving any function with children 18 years and under as participants.

Any damage done to any of the Pampa Country Club facilities will be the responsibility of the host.

Parties must cancel at least 24 hours advance or a set-up fee will be charged.

SIGNED

DATED